



green fuse funeral training

because everyone is different

funeral arranging and advice



Next courses:

February 17th-19th 2010

May 5th-7th 2010

July 26th-28th 2010

Nov 8th-10th 2010

and by request for groups

funeral arranging and advice training

This course is for people working within the funeral industry who advise and help families to arrange funerals, and those aspiring to do so. Each funeral is primarily judged on the main outcome people experience, the funeral ceremony itself and increasingly the public is demanding that each funeral is individual and special. And therefore the reputation of each funeral director is similarly judged. The funeral arranger helps the family to decide exactly what they want from the full range of choices, and then makes sure that is delivered. At this vital stage of the process they are the primary contact with the family. These initial arrangements have an enormous effect on the resulting funeral ceremony and the family's experience leading up to the ceremony. For example, matching the best funeral celebrant, minister, rabbi, imam or humanist officiant to meet the family's needs, the venue for the funeral, the flowers and other touches to transform an ordinary funeral into something special, are all within the funeral arranger's remit. To do the best job possible, and enhance the



reputation of your company, you must have appropriate training.

Giving bereaved families and friends greater influence over the time between a death and the funeral can be a real help in coping with loss and grief. They need clear information and advice about what happens when someone dies, saying last their goodbyes, caring for the body and

arranging a personal funeral.

Often families feel disempowered by their lack of knowledge of death and funerals. On the course you learn not only about the wide range of options families have, but also listening and communication skills to help them explore those options. You experience what it is like to be the family, faced with making all these decisions, often under pressure, and how you can inform and support them to make the choices that feel right for them.

A good funeral ceremony marks the fact that something significant has happened, the ending of a singular life. More and more families are seeking the guidance they need to make this ceremony special, reflecting the life, character and beliefs of the person who has died. Decisions made early in the process impact on this, for example where the ceremony is to be held, the time available for it and who is going to lead it. Taking time, listening carefully to a family and offering them choices often transforms the result from a 'standard' funeral into something really special, which could not have been for anyone else. Funeral directors, arrangers and celebrants who are associated with these funerals enhance their reputations, leading to increased demand for their services.



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Learning Outcomes:

1. Gain a deeper understanding of new bereavement, your role in helping a family to cope with loss and to arrange a special funeral.
2. Explore the main choices with regard to planning and arranging a funeral, including
 - burial options including woodland or private land burial
 - interviewing, guiding and listening to families
 - encouraging family and friends to be actively involved in preparations and the ceremony e.g. vigils, as bearers, speaking
 - choices such as celebrant, transport, coffins & shroud
 - the full range of possible venues for funerals
 - caring for the person who has died at home or elsewhere
 - family and friends visiting the person who has died
 - talking about costs and paying for a funeral
 - different types and styles of funeral ceremony
 - after the funeral and memorialisation.
3. Learn about what makes a good funeral ceremony and how to use these choices creatively.
4. Improve communication skills and ways to talk about care for the person who has died and funerals with families.
5. Explore your own attitudes towards talking about death and funerals.

This three-day course will enable you to help a family make their main choices with knowledge, openness and confidence. You will receive a 100 page manual of all the information.



Course Summary

This is the material we would want to cover over the 3 days, and you will receive a manual which covers all of this. The extent to which we go into each part will be decided at the time, depending on prior knowledge. We will also put an emphasis on the experience of what it is like to be bereaved and working with bereaved families, and introducing all the choices.

1. History and background of funerals in the UK
 2. What needs to be done when someone dies
 3. Caring for the body – the options (no practical work)
 4. Working with the newly bereaved
 5. Beginning preparations
 6. The role of the Funeral Director
 7. Burial and Cremation options
 8. Funeral products – coffins, urns and shrouds
 9. Memorialisation and ashes
 10. Helping the family to think about the funeral ceremony
 11. The funeral ceremony – structure, purpose, content
 12. Publicity, giving talks, building a network, charging for your services
 13. Planning a funeral in advance
- And any requests!



who we are



green fuse was founded by Jane Morrell and Simon Smith, who have worked as funeral directors, arrangers, advisers and celebrants since 1999 and are authors of *We Need To Talk About The Funeral - 101 Practical Ways To Commemorate And Celebrate A Life*, a guide based on their work with families.

Jane and Simon run green fuse contemporary funerals, recommended in the Good Funeral Guide, with a High Street Funeral Centre, providing support, information and advice to local families in Devon. Their passion for improving the standard and effect of funerals is borne of their own personal experiences of the deaths of close family members. They both hold

diplomas in Psychosynthesis Counselling. Trained in nursing, Jane has trained in funeral celebrancy with Welfare State International. Simon is also a professional speaker and leadership consultant and trainer and is enrolled on Bath University's Foundation Degree in Funeral Services.

"green fuse are not just trying to re-brand undertaking as a profession, they are responding, I think, to a new reflective individualism; people quietly thinking through what is the right relationship for us to have with the dead and what relationship we may wish to have with the living once we are dead ourselves." Tim Gardam, Principal of St Anne's College, Oxford, presenter of *Beyond this Life*, BBC Radio4 Oct 2009



how to book a course

To book, please print and send to us the form on the next page, or send us an email or telephone us and we will provide you with a pre-course pack including dates, venues, prices, questionnaire and application form. email: jane@greenfuse.co.uk Tel: 01803 840779

feedback on our courses and book

"This course is a must for anyone wishing to learn how to develop funerals together with the family and friends in a sensitive and meaningful way. The safe space enables you to jump in and practice your presentation skills as well as interviewing families." Anne Bury. Hospice education.

"Jane Morrell and Simon Smith have an abundance of knowledge, which fortunately they have chosen to share with others. Their experience as funeral directors and celebrants, together with their individual educational and career backgrounds equips them to carry out the sharing of this knowledge to an exceptionally high standard." Christine Parkes.
Superintendent Registrar

"The funeral courses run by green fuse are full of practical guidance and information. They take away the mystique surrounding how funerals are created and carried out. Jane's and Simon's experience as funeral directors, arrangers and celebrants provides the required authority as well as imaginative ideas. Their teaching equips the student to support grieving families in the making of important choices they otherwise might not have known were even available. I believe it gives families the chance to be more effective, and to grieve and celebrate a life more proactively, than does the traditional method of submission to a system. I think almost anyone involved with people in the early days of bereavement will find the experience of attending these courses helpful in their caring work.'
Jonathan Taylor. Humanist Funeral Officiant

"The book is a splendid achievement and will certainly become the benchmark book, for some time to come. The text is a triumph of clarity and quietly expert, informed advice. It makes the reader feel guided by someone who knows from experience but wants you to find your own way." Professor Malcolm Johnson, Centre for Death and Society

"bursting with practical advice . . . All a bereaved person needs to guide them through the myriad of necessary arrangements at a stressful time." .
Fidelity Magazine (National Council Of Psychotherapists

"It has all the information you need. It is also rather inspiring." Lesley Garner. Daily Telegraph

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Funeral Arrangers Course Application Form

Name:

Address:

Telephone Number: Daytime

Evening

Email:

Current work:

Please state briefly why you are interested in attending this course:

Course you would like to book: Funeral Arranging and Advice £375 []

Venue Ashburton, Devon

Dates of course you wish to book:

Dietary and other special requirements:

The cost of the course is £375. Please enclose 50% deposit on application, or shortly after to confirm place, and 50% at least two weeks before the course.

Please make cheques out to Green Fuse Limited and send to 7 High Street, Totnes TQ9 5NN.

Next courses:

Funeral Arranging and Advice

February 17th – 19th 2010

May 5th-7th 2010

July 26th-28th 2010

Nov 8th-10th 2010

Funeral Celebrants (see separate prospectus)

January 21st-23rd + April 23rd-24th

March 18th-20th + June 18th-19th

May 13th – 15th + Sept 4th – 5th

July 15th-17th + October 15th-16th

September 16th-18th + December 10th-11th

November 18th-20th + February 18th-19th 2011



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For more information, to book a course or a talk for a group

please call Jane Morrell or Simon Smith on

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email: jane@greenfuse.co.uk

www.greenfuse.co.uk/training.htm